



VITM Hanoi 2014  
3 – 6 April 2014, VEFAC Hanoi, Vietnam  
Email: sales@hanoitourist-travel.com / Website: www.vitm.vn  
**Registration deadline: 20<sup>th</sup> March, 2014**  
Hotline: +84 4 913 366 202

## GENERAL INFORMATION AND REGULATIONS

*For international hosted buyers and hosted media to VITM Hanoi 2014*

### Event and organizer

- The Vietnam International Travel Mart Hanoi 2014 (VITM Hanoi 2014) is co-organized by Hanoi Department of Culture, Sports and Tourism, Vietnam Tourism Association (VITA), and Vietnam National Administration of Tourism (VNAT)

### Dates & program:

- Duration of program: 2<sup>nd</sup> – 7<sup>th</sup> April
- 2<sup>nd</sup> and 7<sup>th</sup> April: Pick-up and see-off
- 3<sup>rd</sup> April: Opening ceremony, Buyers & Sellers Meetings
- 4<sup>th</sup> -6<sup>th</sup> April: FAM tours
- 6<sup>th</sup> April: Closing ceremony
- Detailed itinerary: as per attachment

### Application procedures

- The applicants should fill in the attached registration form and send it back to the VITM Organizer via email or facsimile. The registration deadline is 20 March 2014
- The VITM Secretariat will screen the application and get back to the applicant within 5 working days (upon receipt of the registration).

### Services included in VITM

- Accommodation in Single or Double room with daily breakfasts from 2 to 7 Apr 2014;
- Meals in full board;
- 2 way airport transfers (Please provide the flight details in advance);
- Transportation for official activities during the VITM as per the organizer's schedule;
- FAM tours (as specified in attachment)
- Entrance & admission fees during guided tours;
- **Note: The complementary services are neither transferable nor convertible in cash**

### Services not included in VITM itinerary

- **International and domestic airfares;**
- All drinks and meals not mentioned in itinerary;
- Optional sightseeing; insurance and personal expenses,
- Visa stamp fee, visa arrangement

### Responsibilities

- The VITM Organizer is responsible to provide the services as confirmed. The organizer reserves the rights to change the details of the program with or without prior notice.
- The participant is obliged to regulations given by the VITM organizer as well as by Vietnam Laws

### The VITM Organizer contact

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